



**PONDICHERY UNIVERSITY
PURCHASE & STORES**

Date: 03.11.2017

Tender Notification

Sub: Tender for Supply & Installation of Computers, Server, UPS 10 KVA, 24 port switches, laboratory chairs and Laserjet Printer – Sealed Tenders called for – Reg.

Sealed Tenders are invited from reputed manufacturers / authorized dealers of reputed manufacturers for Supply and Installation of Computers, Server, UPS 10 KVA, 24 Port Switches, laboratory chairs and Laserjet Printer as per the specifications mentioned in the Annexure under **two bid systems**.

In respect of computers, servers, **the Tenderers are requested to quote the rates of brands available in the Government of India GeM Portal only (Relevant page of the GeM portal to be enclosed)**. Other brands / makes will not be considered.

The Tender should be sent by post (Speed/ Registered/Courier) accompanied by appropriate Illustrative literature/ Catalogue/ Pamphlets/ Technical Details and Specifications as the case may be. The Price quoted should include all the costs viz., delivery, installation, testing, all taxes, etc., The last date for submission of the Tenders is 28.11.2017 by 03.00 PM and the Tenders will be opened on the same day at 3.30 pm in the presence of the available tenderers.

I. Schedule of Requirement:

Tenders are invited in a sealed cover for supply of:

S.No.	Category	Items	Requirements
1	A	1. Computer - A (Windows-Desktop)	220
		2. Computer - B	100
		3. Windows Server - A	1
		4. DOS / Linux – Server – B	1
		5. Printer	1
		6. Network switch	5
2	B	UPS – 10 KVA	4
3	C	Chairs	200

II. Specifications:

S No.	Item	Specification
	Category (A)	
1	Computer	1. Desktop A: Windows- Desktop having Intel Core i5 (3.5Ghz, up to 4.10Ghz) 7 th Generation 64 bit Processor; Motherboard Intel Chipset (B250 chipset or Z270 chipset); RAM 8GB DDR4-2400Mhz (2 x 4 GB) or higher; Integrated sound and graphics controller; Integrated 10/100/1000 GbE LAN, Wireless 802.11b/g/n (1x1) and Bluetooth® 4.0 M.2 combo;HDD1 TB 7200 rpm SATA; Dual layer DVD Writer; USB wired Keyboard; USB wired optical Mouse; SFF chassis with suitable power supply; 18.5” or higher TFT

		LED Monitor; Preloaded with OEM Pack Windows 10 Professional (64 bit) , all necessary Plug-us/utilities and driver software(bundled in DVD Media). (Five Years Warranty and Two Years AMC after the Completion of Warranty Period)
2	Computer	2. Desktop B: - Desktop having Intel Core i5 (3.5Ghz, up to 4.10Ghz) 7 th Generation 64 bit Processor; Motherboard Intel Chipset (B250 chipset or Z270 chipset); RAM 8GB DDR4-2400Mhz (2 x 4 GB) or higher; Integrated sound and graphics controller; Integrated 10/100/1000 GbE LAN, Wireless 802.11b/g/n (1x1) and Bluetooth® 4.0 M.2 combo; HDD1 TB 7200 rpm SATA; Dual layer DVD Writer; USB wired Keyboard; USB wired optical Mouse; SFF chassis with suitable power supply; 18.5” or higher TFT LED Monitor. (Five Years Warranty and Two Years AMC after the Completion of Warranty Period)
3	Server	3. Server A: Windows Server having Intel Xeon Two Processor Quad Core or higher Tower configuration CPU: Intel Xeon E5-2609 v2, 2.5 GHz ,10 MB L3 Cache or Higher or equivalent rolled over Next Generation Processor. (to be supplied with two processors as standard) Chipset: Intel C600 or better compatible with CPU. Memory: 16GB 1067/1333 MHz DDR3 RAM Expandable to 24GB. Hard Disk Drive: 4 x 600 GB, 10,000 rpm SAS or better RAID Controller: Minimum 3/4 ports SAS Controller 512 MB cache Bays: 4 Bays (Minimum 2 Internal) Cabinet: Tower Model DVD ROM: 8x or better DVD ROM Drive Power Supply : Redundant Power Supply. Standard Keyboard, Scroll Mouse & 18.5” or higher TFT LED Monitor. OS: Windows Server 2016 Standard Edition (64 bit) All necessary Plug-in/utilities and driver software (bundled in DVD media) (Five Years Warranty and Two Years AMC after the Completion of Warranty Period)
4	Server	4. Server B: DOS / Linux – Server having Intel Xeon Two Processor Quad Core or higher Tower configuration CPU: Intel Xeon E5-2609 v2, 2.5 GHz ,10 MB L3 Cache or Higher or equivalent rolled over Next Generation Processor. (to be supplied with two processors as standard) Chipset: Intel C600 or better compatible with CPU. Memory: 16GB 1067/1333 MHz DDR3 RAM Expandable to 24GB. Hard Disk Drive: 4 x 600 GB, 10,000 rpm SAS or better RAID Controller: Minimum 3/4 ports SAS Controller 512 MB cache Bays: 4 Bays (Minimum 2 Internal) Cabinet: Tower Model DVD ROM: 8x or better DVD ROM Drive Power Supply: Redundant Power Supply. Standard Keyboard, Scroll Mouse & 18.5” or higher TFT LED Monitor. All necessary Plug-in / utilities and driver software (bundled in DVD Media). (Five Years Warranty and Two Years AMC after the Completion of Warranty Period)

5	Printer	5. HP laserjet 1020 plus printer (Three years warranty)
6	Network Switch	6. Brand: D-Link or Cisco or Higher or equivalent Device Interfaces • 24port 10/100/1000 Mbps Gigabit Switch Standards • IEEE 802.3 10BASE-T • IEEE 802.3u 100BASE-TX • IEEE 802.3ab 1000BASE-T • IEEE 802.3x Flow Control • IEEE 802.1p QoS • IEEE 802.3az Energy-Efficient Ethernet (EEE) Switching Capacity • 48 Gbps switching fabric
	Category (B)	
1	UPS	Capacity: 10 KVA; Output: Single Phase – 220-230 V, constant voltage, constant frequency, pure sine wave Input: Three phase 380/400/415 V – Three phase + Neutral connection Conversion: True online Double Conversion type Backup time: 60 minutes or more Batteries: ISO Certified SMF UPS Batteries Warranty: 3 years including Batteries and all parts of UPS
	Category (C)	
1	Chairs	Primary Material: Fabric Width: 65 cm, Height:86-98 cm, Seat Height:42-54cm with slight modification. (Three years warranty) (Sample chair to be submitted along with the tender)

III. Price Schedule

S.No.	Category	Items	Net Price for one unit (inclusive of all rates & taxes) (Rs.)
1	A	1. Computer - A (Windows-Desktop)	
		2. Computer - B	
		3. Windows Server - A	
		4. DOS / Linux – Server – B	
		5. Printer	
		6. Network switch	
2	B	UPS – 10 KVA	
3	C	Chairs	

IV. Terms & Conditions of Contract:

1. Tenders are to be submitted in Two bid systems:

Two bid systems have to be strictly followed, **One for Technical bid and another for commercial bid**. These two bid covers should be placed in a general tender sealed cover along with other documents addressed to the Registrar, Pondicherry University.

2. Makes / Brands Approved by the Government of India GeM:

In respect of computers, servers, the Tenderers are requested to quote the rates of brands available in the Government of India GeM Portal only (Relevant page of the GeM portal to be enclosed). Other brands / makes will not be considered.

3. Place to Supply the Equipments:

The Supply shall be made at Pondicherry University Premises and at Karaikal campus.

4. Sample to be submitted:

In respect of furniture items (Chair) – Category - C, the firm should submit the sample item before the closing date of tender. Samples submitted after the stipulated time, will be rejected and also quotes submitted without samples will also be rejected.

5. Payment terms:

Normally 90% Payment will be released upon successful Installation and Testing of the equipments. However, 100% Payment will be considered, if the supplier provides Bank Guarantee towards performance security for the 10 % of the total cost to cover the warranty period.

6. Settlement of Disputes:

In case of any dispute in respect of the Tender, all legal matters shall be instituted within the jurisdiction of the place where the purchaser ordinarily resides

7. Liquidated damages:

Timely supply of the ordered items, installation, commissioning (wherever applicable) and training, etc. is the essence of contract. In case of failure to supply within the time specified in the Purchase Order, a penalty/ LD of 0.5% of the total value per week or a part thereof shall be levied subject to a maximum of 7.5 % in respect of items which are not supplied. The decision of Pondicherry University shall be final in this regard.

8. Time limit for the supply:

Delivery is to be made within **15 Days** from the date of receipt of the Supply Order.

V. General Instructions to the Tenderer:

1. Purchase of Tender Document:

The Tender document can be downloaded from the University website www.pondiuni.edu.in and the tender document fee and Earnest Money Deposit (EMD) should be remitted in the form of separate Demand Drafts drawn from any one of the Nationalised Banks, in favour of **The Finance Officer, Pondicherry University, payable at Pondicherry**.

2. Submission of Tender Document:

The tender should be submitted in the sealed cover, superscribing **Tender for 'Computer, Printer, UPS, Server, Network switch & Chairs' for Pondicherry University**. The name and address of the tenderer should also be mentioned clearly at the "From Address" space.

Tenders are to be dropped in the tender box placed at the Information facilitation counter, Pondicherry University, or sent by Registered post / courier service addressed to the **Registrar, Pondicherry University, R.V.Nagar, Kalapet, Puducherry – 605 014.**

3. **Tender document fee and EMD rates**

The Tender Document Fee and EMD should be submitted as per the details mentioned below in a separate cover superscribing Bank Demand Drafts. The Small Scale Units/Industries are exempted from payment of EMD, provided the proof of Exemption Certificate issued by the Competent Authority is to be enclosed.

S.No.	Item	Tender document fee	EMD
1	Category – A	Rs.5,000/-	Rs.4,00,000/-
2	Category – B	Rs.500/-	Rs.15,000/-
3	Category – C	Rs.1000/-	Rs.30,000/-

4. **Last date and item of receipt of the Tenders: 28.11.2017 at 3.00 p.m.**

5. **Date & Time of opening of Tender: 28.11.2017 at 3.30 p.m.**

6. **Quoting the Core Price & Tax, Duties, Discount etc.,**

The taxes/duties/discounts, if applicable, are to be explicitly and separately shown in the tender and under no circumstances these components shall be added to the basic price and shown as single price. All the components of taxes, if applicable, should be shown explicitly and separately.

7. **Electrical Power:**

The equipment must operate at 230V/50 Hz single phase and / or equivalent three phase electrical power.

8. **The validity of the Quotation:**

The validity of the quotation should be at least for SIX MONTHS from the closing date.

9. **Late Bids:**

The offers will not be considered if received after the tender closing date and time

10. **Invalid quotes:**

The offers through telex / tele-fax/ e-mail will not be accepted by the University under any circumstances.

11. **In case of Postal Loss:**

The University shall not be responsible for any delay/ loss or non-receipt of the tender by post/courier service.

12. **No unsolicited correspondence:**

No unsolicited correspondence shall be entertained after the submission of the tender.

13. **Purchase Agreement:**

If an order is placed with the firm, the purchase shall be governed by an agreement as per the University rules in force at the time.

14. **Addition in terms & conditions:**

Additional terms and conditions will be incorporated in the purchase order, if needed, to safe guard the interests of the University.

15. **Non-transferable:**

Tender is not transferable

16. Power to reject the offer:

Non-compliance of tender terms, non-submission of required documents, lack of clarity of the specifications, any deviation between tender specification and tenderer specification may lead to rejection of the tender.

Pondicherry University reserves the right to accept / reject any offer in full or in part or accept any offer other than the lowest offer without assigning any reason thereof. Any offer containing incorrect and incomplete information shall be liable for rejection.

VI. Other Terms & Conditions:

1. The supply should be strictly as per the specifications. In case of any deviation, the University has the right to reject the goods. No claim of any nature will be entertained in this regard.
2. Company / Firms registration Certificate under Companies Act, PAN, TIN No., GST Registration Certificate etc., should be provided.
3. The Firm should submit Income Tax Returns details for the last three years (i.e. 2014-15, 2015-16, 2016-17) and have a turn over Rs.50 lakhs per year for Category –A. Proof to be enclosed.
4. Quoting merely the lowest price does not confer any right to any tenderer for the award of Supply Order. The University Purchase Committee reserves the right to select any tender under the grounds of specification compliance, technologically advanced quality, proven performance track record, brand reputation, service backup support and training, offer of additional/special features, compatibility with the existing systems, etc.
5. **The rates should be quoted for a single unit.** The rate of Delivery and Training Charges, Tax etc., shall be shown separately. The prices quoted shall remain the same for next one year.
6. The tenderer should be the Manufacturer/Authorized Dealer. **Letter of Authorization (ink signed)** from the Original Equipment Manufacturer (OEM)/ Distributor should be enclosed along with tender.
7. Tenderer should be in the business of similar products atleast **for 3 years** as on the date of submission of the bid (proof to be enclosed).
8. If any item found defective during warranty period, the same shall be replaced free of cost including all the applicable charges including shipping cost both ways.
9. Complete technical specifications of the equipment including the Operating system to be submitted in the tender.
10. A list of customers to whom major supply were made during last 3 years may be furnished along with their contact details, email address in the technical bids.
11. The Tender should be quoted in English only and Operating Manual, Pamphlets if any, should be provided in English only.
12. The Tender is open to manufacturers and authorized distributors, who are having **atleast 3 years of experience** in supplying of computers, printers and furniture items to the Ministries / Government Department/Public Sector undertakings.
13. The Tenderer should have an office in Puducherry / Chennai / Bangalore to render better and proper service after the purchase.
14. For the maintenance of computers, servers etc., a residential Service Engineer may be deployed to maintain and service the computers to be purchased during the warranty period. Details of which may be furnished.
15. The selected firm will also supply & install the equipments at Karaikal campus.
16. In respect of furniture items, any defective items shall be serviced and replaced at free of cost.
17. Filled in signed check list is to be compulsorily enclosed along with the technical bid.

Checklist is to be submitted along with the Technical bid (Computers, Server, UPS 10 KVA, 24 port switches, chairs and Laserjet Printer)

		To be submitted by the firm	To be verified by the Pondicherry University
1	Name of the firm and address		
2	Two sealed covers (Technical bid / Commercial bid)		
3	Sample item for Category – C only		
4	Earnest Money Deposit (EMD)	Name of the bank:	
		Amount:	
		Date:	
5	Tender Document Fee	Name of the bank:	
		Amount:	
		Date:	
6	Exemption Certificate for Small Scale Units/Industries (if applicable)		
7	Registration Details of the firm		
8	GST Registration Copy		
9	Income Tax Returns details for the last three years with annual turnover Rs.50 lakhs		
10	Letter of Authorization from the Original Equipment Manufacturer (OEM) (ink signed) / Distributor		
11	Brands available in the Govt. of India Portal (Gem) are only quoted (Relevant page of the GeM portal to be enclosed)		
12	Tenderer should be in the business of similar products atleast for 3 years as on the date of submission of the bid. Proof to be submitted		
13	A list of customers with contact details to whom major supply were made during last 3 years may be furnished		
14	Name of the service engineer to be deployed and his Contact No.	1. Name & Cell No.	

Signature of the authorized person of the firm

Committee Members: